



## **SUMMONS**

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HART DISTRICT COUNCIL  
WILL BE HELD IN COUNCIL CHAMBER ON THURSDAY, 23RD FEBRUARY, 2023  
AT 7.00 PM

Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## **AGENDA**

**This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.**

**Please download all papers through the Modern.Gov app before the meeting.**

- **At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- **The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

### **1 PRESENTATION FROM MUSTARD SEED AUTISM**

At the request of the Chairman, a presentation from Sarah Clements, Mustard Seed Autism

### **2 MINUTES OF PREVIOUS MEETING (Pages 7 - 14)**

To confirm the Minutes of the Council Meeting held on 26<sup>th</sup> January 2023.

### **3 APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

### **4 DECLARATIONS OF INTEREST**

To declare disposable pecuniary, and any other interests\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

### **5 COUNCIL PROCEDURE RULE 12 - QUESTIONS BY THE PUBLIC**

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

*Note: The text of any question under Council Procedure Rule 12 must be given to the **Chief Executive** (email [committeeservices@hart.gov.uk](mailto:committeeservices@hart.gov.uk)) no later than **Noon on Friday, 17 February 2023***

### **6 COUNCIL PROCEDURE RULE 14 - QUESTIONS BY MEMBERS**

To receive any questions from Members submitted pursuant to Council Procedure Rule 14.

*Note: The text of any question under the Council Procedure Rule 14.3 must be given to the **Chief Executive** (email [committeeservices@hart.gov.uk](mailto:committeeservices@hart.gov.uk)) not later than **5.00pm on Monday 20 February 2023***

The text of any question under Council Procedure Rule 14.4 must be submitted to the **Chief Executive before 10.00am on Monday 20 February 2023**

### **7 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman has undertaken the following engagements since the last Council meeting:

**5 Feb:** Mayor of Yateley Town Civic Service at St Peter's Church, Yateley

**14 Feb:** Visit to Abundance Finance, Fleet

### **8 CABINET MEMBERS' ANNOUNCEMENTS**

### **9 CHIEF EXECUTIVE'S REPORT**

## **10 BUDGET 2023/24 (Pages 15 - 103)**

The Budget is a major decision for Hart District Council (The Council) and setting a balanced budget is a statutory requirement. Scrutiny of these budget proposals demonstrate transparency and good governance. This report provides a summary of the revenue and capital budget proposals for 2023/2024.

### **RECOMMENDATION**

Cabinet is recommending to Council that they:

- i. agree a 2.99% increase in Hart District Council's Band D Council Tax Charge for 2023/24,
- ii. agree not to change the Council's existing Council Tax Support Scheme other than the required statutory uprating,
- iii. agree to make changes to fees and charges for 2023/24 in line with the principles set out in this report, with full details being reported to full Council,
  - iiia (New officer recommendation) To approve the schedule of fees and charges as set out in Appendix 5
- iv. approve the draft Revenue Budget for 2023/24 as summarised in paragraph 10.1 and Appendix 3, incorporating the baseline net service cost variations included at Appendix 4,
- v. approve the new Capital Bids as detailed in Appendix 1,
- vi. request the S151 Officer to undertake a comprehensive review of reserves, provisions and SANG funds, as detailed in section 7 of this report, in Spring 2023 when the 2022/23 outturn is known and a more accurate assessment of economic conditions and business rate provisions can be made,
- vii. approve the Medium-Term Financial Strategy as set out in Appendix 2,
- viii. note the emerging pressures and risks set out in the report and the S151 Officer's intention to undertake a mid-year review of detailed budgets, and
- ix. approve the capital receipt flexibility strategy detailed in the report under the Direction issued by the Government early in 2022.

## **11 COUNCIL TAX SETTING 2023/24 (Pages 104 - 112)**

The purpose of this report is to enable Council to make the necessary resolutions in relation to the setting of Council Tax for 2023/24.

Hart, as a billing authority for the purposes of Council Tax, is required to set its Council Tax before 11<sup>th</sup> March in the financial year preceding that for which the Council Tax is set. This report summarises all the appropriate budgetary decisions that will have been taken to enable the level of Council Tax for 2023/24 to be determined and specifies all of the individual levels of Council Tax for approval by Council.

# 1 RECOMMENDATION

Cabinet is recommending to Council:

- 2.1 That the Council Tax Base for 2023/24 be
- (a) for the whole Council area as 42,313.27 [Item T in the formula in Section 31B(1) of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - (b) for dwellings in those parts of its area to which a Parish precept relates as in the attached Appendix 1A.
- 2.2 The Council Tax requirement for the Council's own purposes for 2023/24 (excluding Parish precepts) is £8,141,920.11
- 2.3 That the following amounts be calculated for the year 2023/24 in accordance with Sections 31 and 34 to 36 of the Act:
- a) £40,221,781 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
  - b) £28,104,580 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
  - c) £12,117,201 being the amount by which the aggregate at 2.3(a) above exceeds the aggregate at 2.3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B(1) of the Act).
  - d) £286.37 being the amount at 2.3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
  - e) £3,975,281 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per Column 2 of Appendix 1A).
  - f) £192.42 being the amount at 2.3(d) above less the result given by dividing the amount at 2.3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates
  - g) The amounts set out in column 6 of Appendix 1A for each part of the Council's area being the amounts given by adding to the amount at 2.3(f) above the amounts of the special items relating to dwellings in those parts of the Council's area mentioned in Appendix 1A divided in each case by the amount at 1(b) above, calculated by the Council in accordance with Section 34 of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate

h) The amounts set out in columns 1 to 9 of Appendix 1B for each part of the Council's area being the amounts given by multiplying the amounts at 2.3(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

2.4 That it be noted that for the year 2023/24 Hampshire County Council's precept figures are subject to approval on the 23rd February 2023 and are listed below. If any changes are required as a result of Hampshire County Council approval provision for delegation to change is provided in 2.8 of this report. The Police & Crime Commissioner for Hampshire and the Hampshire Fire and Rescue Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings below:

Valuation Band	Hampshire County Council (£)	HCC Adult Social Care (£)	Police & Crime Commissioner for Hampshire (£)	Hampshire Fire & Rescue (£)
A(R)	704.74	106.51	139.7	44.68
A	845.69	127.81	167.64	53.62
B	986.63	149.12	195.58	62.56
C	1127.58	170.42	223.52	71.49
D	1268.53	191.72	251.46	80.43
E	1550.43	234.32	307.34	98.30
F	1832.32	276.93	363.22	116.18
G	2114.22	319.53	419.10	134.05
H	2537.06	383.44	502.92	160.86

2.5 That, having calculated the aggregate in each case of the amounts at 2.3(h) and 2.2 above, the Council, in accordance with section 30(2) of the Local Government Finance Act 1992, hereby sets the amounts shown in Appendix 1D as the amounts of Council Tax for the year 2023/24 for each of the categories of dwellings in each of the Parishes.

- 2.6 That for the purposes of section 35 (2) (d) of the Local Government Finance Act 1992, any expenses incurred by the District Council in the financial year 2023/24 in performing functions in a part of the district which elsewhere in the district are performed by a Parish Council, shall not be special expenses of the District Council.
- 2.7 That the Council concluded the 2.99% increase in Council Tax for Hart District Council for 2023/24 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992
- 2.8 That the Director of Corporate Services in consultation with the Cabinet member for Finance be given delegated authority to amend the final in

**12 TREASURY MANAGEMENT, STRATEGY STATEMENT, ANNUAL INVESTMENT STRATEGY AND CAPITAL STRATEGY (Pages 113 - 157)**

To present the draft Treasury Management Strategy Statement for 2023/24 which incorporates the Annual Investment Strategy, revised Minimum Revenue Provision (MRP) Policy and Prudential and Treasury Indicators. Setting a Capital Strategy, which is also presented for consideration, is also a statutory requirement and this sets the overall strategic context for the treasury activity.

**1 RECOMMENDATION**

- 1.1 Cabinet is recommending to Council that it:
- I. approve the Treasury Management Strategy Statement 2023/24 and the revised Minimum Revenue Provision policy contained within it,
  - II. approve the Annual Investment Strategy for 2023/24 noting the changes to the counterparty financial limits and ESG criteria and approach, and;
  - III. approve and draft Capital Strategy 2023/24.

**13 REVIEW OF FINANCE REGULATIONS AND CONTRACT STANDING ORDERS (Pages 158 - 184)**

To advise Council of proposed updates to the Financial Regulations and Contract Standing Orders as set out in the Council's Constitution.

**RECOMMENDATION**

1. Cabinet recommends to Council that the revised Financial Regulations, as set out in Appendix 1, and Contract Standing Orders, as set out in Appendix 2 are approved and the Constitution is updated accordingly.

**14 CORPORATE PLAN (Pages 185 - 193)**

Council is asked to adopt the Corporate Plan.

## 15 MINUTES OF COMMITTEES (Pages 194 - 215)

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

<b>Meeting</b>	<b>Date</b>	<b>Page Numbers</b>	<b>For Decision</b>
Cabinet (draft)	2 <sup>nd</sup> February 2023	195 - 200	
Overview and Scrutiny (draft)	17 <sup>th</sup> January 2023	201-206	
Planning	18 <sup>th</sup> January 2023	207-212	
Planning Enforcement Sub Committee (draft)	30 <sup>th</sup> January 2023	213-216	
Licensing (draft)			Minute 21, page LIC 13 - The rate for all Wheelchair Accessible vehicle licenses to be zero for a period of 2 years as an incentive to encourage more wheelchair accessible vehicles in Hart district

<b>Meeting</b>	<b>Date</b>	<b>Page Numbers</b>	<b>For Decision</b>
Licensing (draft) (cont)	7 February 2023		Minute 21, Page LIC12 - The fees for all Private Hire and Hackney Carriage vehicle licenses for 100% electric vehicles to be zero for a period of 2 years as an incentive to encourage more electric vehicles in Hart district.;
Staffing (draft)			Minute 19, page 223 – Council to approve the 2023/24 Pay Policy as recommended by the Staffing Committee

## **16 OUTSIDE BODIES - FEEDBACK FROM MEMBERS (Pages 216 - 217)**

To receive any feedback from Members who are representatives of the Council on an Outside Body.

**Date of Publication: Wednesday, 15 February 2023**